

MONTE SERENO SAFE ROUTES TO SCHOOL
17010 Roberts Road, Los Gatos, CA 95032
www.lgsaferoutes.org
Tax ID # 81-3709577

REGULAR BOARD MEETING

MINUTES

DATE: Tuesday, September 7, 2021
3:30pm-5:00pm

LOCATION
Video Conference

I. CALL TO ORDER

Secretary, Patty Charles called the meeting to order at 3:30

II. ROLL CALL

Present:

Matt Morley – Town of Los Gatos Designated Director

Patty Charles– Secretary/Executive Director

Terese McNamee - LGUSD Designated Director

Mark Silver – Chief Financial Officer, Hillbrook Designated Director

Karen Briones - Member of public

Rob Stephenson - Member of public

Greg Borromeo - Los Gatos Police Department

Maria Ristow - LG Town Council

Ying Smith - Town of Los Gatos

Wendy Riggs - SR2S Coordinator

Not Present

Alex Chapman – LGSUHD Designated Director

Jessica Kahn - City of Monte Sereno Designated Director

III. APPROVAL/AMENDMENTS TO THE AGENDA

Motion: Rob Stephenson made a motion to approve the agenda.

Seconded by Karen Briones

Motion Passed

IV. PUBLIC COMMENT

No public comment presented.

V. CONSENT AGENDA

Motion: Rob Stephenson made a motion to approve the consent agenda.

Seconded by Terese McNamee

Motion Passed

a. Board Meeting Minutes - August 10, 2021

The August 10, 2021 Board meeting minutes are presented to the Board for approval and action.

Regular meeting minutes August 10, 2021 approved

VI. ACTION ITEMS

a. Introduction of new Safe Routes to School Coordinator - Terese McNamee
welcomed Wendy Riggs to the Safe Routes to School Team as our new coordinator. The room erupted into roaring applause.

b. Nomination of Board President - ACTION TAKEN - Motion: *Matt Morely made motion that Robert Stephenson be elected President of the Los Gatos-Monte Sereno Safe Routes to School Board of Directors.*

Seconded by Karen Briones

A vote was taken and the election of Rob Stevenson to President was unanimously approved by all board members present.

c. Potential addition of Board Members to the Board Review-

Patty Charles noted that the board had been discussing recruiting additional members to the Board of Directors. Patty Charles noted that the current bylaws note that there has to be a minimum of 5 members but a maximum of 7 members. We currently have 7 members so there is no opportunity to add any additional members to the Board. She recommended that we amend the bylaws to allow for up to 9 Board members.

Action taken: Rob Stephenson made a motion in amend the bylaws to allow for up to 9 board members. Mark Silver seconded the motion. A vote was taken and the board unanimously passed the motion. [subsequent to this vote it was noted that the bylaws require 100% of the board members to approve the expansion of the board. There were two board members missing from the meeting. So there will be follow up on this motion]

d. Program Review - Wendy Riggs *gave summary of her current focus on planning the Bike Rodeos in September for 4th and 5th graders. She is looking for volunteers to head up each school site.*

e. MOUs 2020-21 and 2021-22 - Patty *updated on the status of the various MOUs from last year and noted she would be following up with each organization and sending out the current MOUs in the next few weeks.*

f. Bank account - Patty *noted that she would need to file the new board structure to the State of California and then the officers on the bank account need to go the bank to update the list of approved signatures. She will be contacting those involved to determine a date.*

VII. Reports

a. Board of Directors

i. President - no update

ii. Chief Financial Officer - Mark Silver *noted that he has filed the 990N for the year. He also noted his will be on sabbatical from October through the end of December*

iii. Board of Directors - no additional update

b. Police Department Liaison - Greg Borromeo *gave an update on crossing guards and general traffic activity in town.*

c. Directors of Parks and Public Works -

Matt Morley & Ying Smith gave a brief update for Los Gatos noting various road works projects currently underway and coming in the future.

Jessica Kahn - not present

- d. SR2S Coordinator** - no additional update
- e. Executive Director** - no additional update
- f. LGHS Representative** - not present
- g. LGUSD Representative** - Terese McNamee gave an update on LGUSD school plans for some construction projects later in the year.

Meeting adjourned at 4:00

VIII. FUTURE MEETING DATES

Regular Meetings

October 12, 2021 - 3:30- 5:00pm - Board of Directors Regular Meeting - TBD

February 8, 2022 - 3:30- 5:00pm - Board of Directors Regular Meeting - TBD

May 10, 2022 - 3:30- 5:00pm - Board of Directors Regular Meeting - TBD

Special Meetings

November 9, 2021 - 3:30 - 5:00pm - Board of Directors Special Meeting - TBD

January 11, 2022 - 3:30 - 5:00pm - Board of Directors Special Meeting - TBD

March 8, 2022 - 3:30 - 5:00pm - Board of Directors Special Meeting - TBD

April 13, 2022 - 3:30 - 5:00pm - Board of Directors Special Meeting - TBD

June 14, 2022 - 3:30 - 5:00pm - Board of Directors Special Meeting - TBD